



JOB TITLE: KITCHEN ASSISTANT LEVEL I
LOCATION: GOLDEN GATE
REPORTS TO: EXECUTIVE CHEF
FLSA STATUS: NON-EXEMPT

About NatureBridge

Founded in 1971, NatureBridge provides environmental science programs for students in the world's best classrooms—our national parks. Our mission is to foster environmental literacy to sustain our planet. Our programs do so by exposing students to the wonder and science of nature and inspiring the stewards of tomorrow. As the largest residential education partner of the National Park Service, NatureBridge serves more than 30,000 students and their teachers each year and offers programs in six national parks: Yosemite National Park, Golden Gate National Recreation Area, Olympic National Park, Santa Monica Mountains National Recreation Area, Channel Islands National Park, and Prince William Forest Park. In order to further our mission, NatureBridge is committed to supporting diversity, equity, and inclusion and to promoting equal opportunity for students and staff in the field of environmental education. For more information, visit: naturebridge.org

Summary

The Kitchen Assistant Level I works on the Kitchen Team to accomplish the goals and objectives of the Food Service Department. This is primarily a dishwashing and custodial position in the kitchen. Secondary duties related to food preparation and service as assigned.

Primary Duties and Responsibilities

- Wash dishes, pots and pans.
- Maintain and clean the Kitchen and Equipment.
- Receive and stock deliveries of food and supplies.
- Help to set up buffet.
- Help cooks in the preparation of meals.
- Perform other duties as assigned by supervisor.

Experience, Competencies and Education

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Qualifications include:

- Physical and mental endurance.
- Promptness and a positive attitude.
- Ability to follow direction.
- Able to work well with other staff.
- Able to work efficiently under pressure and time limits.

- Food service experience preferred.

Supervisory Responsibilities

None

Budget Managed

None

Working Conditions

Regular early morning, evening and weekend work may be required. While performing the duties of this job; the employee is occasionally exposed to weather conditions at the time. Inside the kitchen the employee is exposed to extreme heat and cold, wet and humid conditions, fire, boiling liquids, knives, moving mechanical parts, fumes and airborne particles, toxic chemicals and the risk of electrical shock. The employee will be working in a confined area with other kitchen employees. The noise level of the work environment is usually loud.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to stand, walk, sit, use hands to handle or feel objects, tools or controls, reach with hands and arms, climb stairs, balance, stoop, kneel, crouch or crawl, talk or hear, taste and smell. The employee must be able to lift and or move up to 50 pounds. This employee will use culinary tools, machines and equipment along with major kitchen appliances. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Compensation

Competitive salary, depending on experience. Excellent benefits package including medical insurance, retirement plan, plus generous vacation, holiday and sick leave plans. This position does not come with housing.

Application Process

NatureBridge is an equal opportunity employer. Recruiting and retaining a diverse workforce is a high priority. Interested individuals should submit a letter of interest and resume. To apply send a resume and cover letter to goldengatefacilitiessearch@naturebridge.org. No calls, faxes, or printed materials please. No agencies please. Position is open until filled. Looking for immediate hire, contingent on successful background check and fingerprinting.