



NatureBridge Conference Center Youth Group Expectations

We look forward to hosting your student group for your retreat! Please help us create a welcoming, safe, and respectful environment for everyone with all groups while you are here, regardless of race, socio-economic background, abilities, gender and sexual orientation. Please also let us know how we may best support your groups' needs.

We require you share these guidelines with your adult chaperones as well as your students to ensure a safe experience and successful sharing of this campus. Please also be sure to familiarize yourself with our Event Guidelines and Preparation sheet in planning your retreat, which includes contact information, what to pack, and general policies of our campus.

While you are staying on our Golden Gate campus you will be sharing the facilities with other adults or student conference groups, which typically includes sharing the dorms and dining hall meals. We also have student programs running on campus year round (Environmental Science school groups, Family Programs, or younger campers attending our Coastal Camp).

Adult Specific Information. Please share with all adult chaperones:

1. We require a ratio of 1 adult chaperone to 20 youth.
 - a. We suggest a 1:10 ratio at the beach
2. Chaperones must be adults 21 years of age, or older, to supervise youth (age 17 or under).
3. Adults must be present and chaperoning youth **at all times**. Youth should never be without adult supervision indoors or outdoors, including:
 - a. During free-time
 - b. In the dorms
 - c. In the dining hall at meals
 - d. Accompanying students to bathroom breaks when the bathrooms are in a different building.
 - e. On the beach
4. Only adults can know our dorm codes and have access to the building keys. Do not share these with youth. We ask you to help keep the buildings locked and doors shut.
5. If staying overnight, plan to have enough women and men adult chaperones in each dorm that you will be assigned, including in the women's main dorm, men's main dorm, upstairs Raven dorm, and in the semi-private wing of the dorms.
 - a. Our dorms are shared between multiple groups, so we designate separate female and male dorms. Whenever possible, we support groups and individuals who may identify with genders other than male or female. Please let us know any lodging requests of your group.
6. For overnight groups, we request that the coordinating adults of all student groups meet other conference coordinators. A Host will introduce you.
7. When eating in our dining hall, please have adults eating spread around the dining hall, amongst your student group, to continue youth supervision.
8. Please alert a NatureBridge Host as soon as possible if there is any incident during your stay, especially such as an injury, an incident with another group on our campus or with the public, or unusual wildlife encounters.
9. Ensure students bring any needed medications they may have, such as EpiPens, asthma inhalers, etc.

Summer months only, on weekdays Monday - Friday:

If you are here for a retreat in the summer, let us know if you plan on organizing outdoors group activities or free-time on campus. We can let you know of what spaces are available or reserve an outdoor area for



you. The center of campus, the campfire area, and the volleyball court have limited availability during our Coastal Camp hours. Going to the beach or hiking on a trail is always an option.

At the beginning of your retreat, please share these policies with your whole student group:

NatureBridge Rules:

1. Respect all others, the environment, and yourself.
2. You are responsible for keeping yourself and others safe.
3. Students should be with an adult at all times.
4. Be mindful of your language and activities.
5. All of your school's or organization's rules apply at NatureBridge.
6. If you feel ill, get injured, or have a disagreement with someone, see an adult for help.
7. Quiet time in this national park is after 10pm outdoors.

National Park Rules:

1. Be respectful of wildlife. Keep distance from wildlife, never feed, chase, or corner animals.
2. Leave no trace, take only memories and pictures and leave only footsteps (do not litter, leave all natural materials in their place, do not collect things like shells, rocks, leaves, sticks, etc.).
3. When exploring, stay on trails behind your leader and obey all signs.
4. Do not throw rocks, sticks, or other objects. No tree climbing.
5. At the beach, be careful of dangerous waves, do not turn back to ocean waves, we strongly suggest do not play wave tag or get wet.

Dorm Rules:

1. Always be with an adult from your group.
2. Dorms are a quiet zone at all times. Dorms are for sleeping & resting, not a place for group activities.
3. Keep doors and windows closed to keep wildlife out and heat in. Only adults are to know the door codes.
4. No food in the dorms. Help keep the dorm clean. Put shoes on the shoe racks (no shoes on the bed please).
5. Store luggage on or under your bed to keep aisles clear.
6. Do not jump from bed to bed, pillow fight, rough house, or play fight in the dorms.
7. Please be respectful of others. Use appropriate language.
8. Choose a bed designated to your group. Respect other people's belongings, bunks, and cabin space by not touching other people's things.

Group:
Invoice No:
Dates:

By signing, I agree that I have read this document, understand its expectations and will have myself, adult chaperones and any underage participants in my group adhere to these expectations.

Print Name: _____

By: _____
Authorized Representative

Dated: _____