



NatureBridge Conference Emergency Safety Information

All conference programs will have a Conference Host available to them at all times during their stay. The Conference Host is available by on-campus walkie-talkie radio during the day and by a phone service overnight. Off-campus persons may also contact their group directly in your conference room if a group chooses to give out their room’s phone number, or through the urgent response phone number. Anyone can call our administration office during business hours Monday-Friday. Alert a Conference Host or a NatureBridge Manager of any incidents during your stay.

Participants are responsible for their own risk management at all times.

Emergency Phone List

Police - Fire - Ambulance **911**
(Marin County)
Marin General Hospital **(415) 925-7000**
Kaiser Hospital **(415) 444-2000**

NatureBridge Phone Numbers

Urgent Response **(415) 462-3201***
Main Office, building #1033 **(415) 332-5771 hours Mon-Fri 8:30am-5pm**

* You can contact us at night if your matter is urgent and cannot wait until morning. Since cell reception is unreliable in the Marin Headlands, a telephone is available in each conference room that rings directly to that room. Be sure the ringer is set to “on” so we can return your call. For non-urgent matters, staff will be on site in the morning.

Defibrillator (AED) is located outside Owls Roost entrance, building 1013 (across from the dining hall). First Aid Kits are located in each building.

You are located in the Marin Headlands at Fort Cronkhite, part of the Golden Gate National Recreation Area, in Sausalito, California.

Campus Building Addresses & Phone Numbers:*

| | | |
|-------------------|-------------------------|----------------|
| Sunset Building | 1054 Edison Street | (415) 289-0961 |
| Coast Room | 1011 Edison Street | (415) 289-0436 |
| Raven Building | 1035 Kirkpatrick Street | (415) 289-0632 |
| Cypress Room | 1010 Edison Street | (415) 289-0760 |
| Kestrel Room | 1011 Edison Street | (415) 289-0351 |
| Owls Roost Lounge | 1013 Edison Street | (415) 331-7014 |

*Be sure the ringer to the phone is set to “on” if you are expecting incoming calls.

Emergency Procedures: In the event of a major catastrophe, normal avenues of communication and transportation are likely to be disrupted. Please exercise careful judgment and follow the brief outlines below and utilize National Park Service and NatureBridge personnel. Emergency information also located by each exit door.

In Case of Evacuation Go to the LAWN closest to the nearest parking lot, away from danger.

Location of Conference Group

Sunset Building

Cypress, Coast, or Kestrel Rooms

Pelican Dorm

Heron Dorm

Raven Room/Dorm

Dining Hall

Evacuation Site

PICNIC AREA next to the public bathrooms
(other side of parking lot)

TREE STUMP CIRCLE (far side of Parking Lot)

TREE STUMP CIRCLE (far side of Parking Lot)

VOLLEY BALL court

VOLLEY BALL court

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Building Evacuations:

- Participants are to gather at the locations listed above for a headcount.
- Escape plans are posted in each dormitory by the door.
- Avoid power lines
- Await the arrival of the Fire Dept. or NatureBridge staff before re-entering any building.
- Do not go back inside until Fire or Law Enforcement personnel declare buildings safe.

Earthquake:

- Remove groups from hazardous locations: below cliffs, in batteries & bunkers, the beach (tidal wave danger), among boulders & dead trees.
- Remain in safe locations in preparation for aftershocks.

Forest Fire:

- Consider wind direction.
- Consider avenue of escape (roads may provide a natural fire break).
- Contact NPS if there is any possibility that the fire is unreported.
- Contact NatureBridge office

